

COUNTY OF YORK

MEMORANDUM

DATE: April 6, 2004 (BOS Mtg. 4/20/04)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Modular Playground Systems – An Invitation for Bid (IFB) was published and advertised to provide and install modular playground equipment at New Quarter Park. Three (3) vendors responded to the IFB with the lowest responsive and responsible bidder being Recreation Resources Inc., in the amount of \$53,390. This purchase is in accordance with the project list approved by the Board of Supervisors for further development of New Quarter Park. Sufficient funds are available in the Capital Improvements Plan (CIP) to complete this project.

Grounds Maintenance Services for Landscape Enhancements – An IFB was issued and advertised for a three-year contract to perform landscape enhancements on the public right-of-ways along Route 199/Route 603 (Mooretown Road interchange, Route 199 intersections and the Rochambeau Drive corridor). These services include watering, weeding, mulching, fertilization, corrective pruning, integrated pest management of trees, shrubs, ground covers, and flowers; and weed control in tree, shrub, ground cover, and flower beds, and selected turf areas and removal of dead plant material, replacement of plant materials and re-planting of seasonal color flowers. Five (5) bids were received for this project with the lowest responsive and responsible bidder being Valley Crest for a three-year contract with an annual amount of \$52,018, and with each subsequent year subject to appropriation. Sufficient funds are available in the Capital Improvements Plan (CIP) to complete this project.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend they be approved through the adoption of proposed Resolution R04-75.

Sawyer/3681
Attachment

- Proposed Resolution R04-75